



JOB OPPORTUNITY – INVENTORY SUPERVISOR (BASED IN INDONESIA –GORONTALO PROVINCE ON PROJECT SITE)

VALENTIS – INTERNATIONAL EXPLORATION SERVICES COMPANY AT VALENTIS, OUR MOTTO IS “GROWING OUR FUTURE TOGETHER!”

Valentis is an Australian–Myanmar led mining services group operating in Southeast Asia. Established in 2014, Valentis provides turn–key mining services at an international standard. Valentis has over 300 team members, with offices and operations across Myanmar, Laos, Cambodia and Indonesia.

Valentis is looking for an **INVENTORY SUPERVISOR** to assist with our operations in Indonesia. This is an exciting opportunity for an energetic individual who is looking to grow and develop with a dynamic and exciting team!

Key Benefits

- Working with an international team, with diverse project experience.
- Be part of a growing and dynamic company.
- Competitive salary.
- 4 /2 roster (subject to change due to COVID travel restrictions).

Key Responsibilities

- Record daily deliveries and shipments to reconcile inventory
- Use software to monitor demand and document characteristics of inventory
- Report to upper management on stock levels, issues etc. Ensure personal and crew compliance with Company WHS regulations and site–specific rules.
- Inspect the levels of business supplies and raw material to identify shortages
- Maintain inventory store neat and tidy
- Receive and issue goods

Requirements

- Minimum 5 years' experience in relevant function.
- Working knowledge of inventory management software (e.g. ERP)
- Ability to accurately track inventory and create reports
- An analytical mind with strong math skills
- Excellent organizational and planning skills
- Outstanding communication and interpersonal abilities
- Reliable and trustworthy
- Positive attitude and attention to detail
- Ability to interact with diverse cultures

Contact



Interest applicants should contact recruitment@valentisasia.com with their CV and qualifications.